

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
October 27, 2025**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, October 27, 2025 at 50140B US 191 Rock Springs, Wyoming. Board members present included: Shaun Sturlaugson and Mera Souare via teleconference; John Grossnickle, Bill Ersparer, Brad Halter, and Jeannie Demas. Board members absent were: Clark Allred, Cindy Johnson, and Jim Wamsley. Also in attendance were: Nick Erskine, executive director; David Halter, IT director; Drew Varley, accountant; Becca Thornock; Robyn Thompson; Chantell Bolton; Rock Springs Councilman David Thompson; and County Commissioner Mary Thoman.

Call to Order

Chairman John Grossnickle called the meeting to order at 2:32p.m.

Agenda for Regular Meeting

The agenda was distributed to those in attendance. Grossnickle entertained a motion to accept the agenda as presented. A motion was made by Ersparer and seconded by Demas. Motion carried unanimously by board members.

Minutes from Regular Meeting

Grossnickle entertained a motion to approve the minutes from regular meeting September 29, 2025. A motion was made by B. Halter and seconded by Ersparer. Motion carried unanimously by board members.

Financial Report

Varley stated 40% of the budgeted 911 revenue has already been met being a third of the way through the fiscal year. A transaction will be made this month that puts the Radio and IT equipment account category over budget by about \$17,000. The Capital Outlay as a whole is still underbudget by about \$70,000. A budget amendment would need to be made if the intent is to utilize the remaining amount. Grossnickle entertained a motion to accept the financial report. A motion was made by Demas and seconded by B. Halter. Motion carried unanimously by board members.

Comments from Floor

No comments were made.

Executive Director Report

A copy of the executive director report was included in the meeting packet and went as follows: "On October 2, 2025, I sat in on a Peer Support Team meeting. On October 6, 2025, Sara Wright with Priority Dispatch visited the center and checked in with staff. On October 7, 2025, interviews were held for Public Safety Telecommunications Operations Manager. We had six applicants overall, with four being qualified for interviews. The panel consisted of command staff from SCSO, GPD, RSPD, and RSFD, along with IT Director Halter. At the completion of the process, holding discussions with the panel, and reviewing all relevant information, Dispatcher Carrie Williams was ultimately selected for the position. Her start date in the new role is set for October 27, 2025, although her full transition is anticipated to take some time due to scheduling and other logistic issues. On October 9, 2025, I attended the monthly Q/A team meeting. Additionally, IT Director Halter and I had a demo meeting with Vector Solutions for their Guardian Tracking application. Lastly, I held a meeting with Dispatcher Williams regarding start dates for our two new hires, who have successfully cleared the background check process. They are currently scheduled to begin training on November 10, 2025. On October 10, 2025, IT Director Halter and I participated in a demo for Aurelian, a software solution that utilizes AI to process non-emergent calls for service. Additionally, that same afternoon, IT Director Halter, Admin Assistant Thornock, and I participated in the PowerDMS Implementation Kick-Off. We will meet weekly on Fridays with our PDMS implementation team as we work toward our projected go-live date in January. On October 11, 2025, Shift Supervisor Katie Fryer and I represented the Outreach Team by participating in the first of three consecutive weekends of Trunk or Treat events at the Downtown Monster Bash in Green River. On October 13, 2025, I sat for the NENA Emergency Number Professional (ENP) exam in Provo, Utah, and received a preliminary passing score. Once final scores are determined and awarded in November, I will be only the sixth (6th) Public Safety leader in Wyoming to attain my ENP certification. On October 15, 2025, IT Director Halter and I met with a representative from PulsePoint regarding purchase and implementation timelines. On October 16, 2025, we took delivery of our new UPS system. We are currently awaiting installation. On October 17, 2025, dispatcher Robyn Thompson, IT Director Halter and I met virtually with Sara Wright from Priority Dispatch regarding fixing long-standing issues from protocol implementation, establishing a DSC, and streamlining the DRC. PDC is going to assist us in the coming months with resetting our approach to continuing protocol adjustments and workflows. On October 18, 2025, I again accompanied Outreach Team members Jen Buller, Kenzee Mullins, and Robyn Thompson in the second Trunk or Treat event at the CDC in Green River. I'm proud to say our team won FIRST PLACE in the decorating contest with a wonderful Harry Potter theme. Excellent job by all! On October 20, 2025, David, Becca, and I participated in the second implementation work-group meeting

for PowerDMS. On October 21, 2025, I met with a new account manager for our Vector Solutions/Guardian Tracking implementation to get her up to speed on our goals and implementation timeline. Additionally, Fire Engineering was on-site to finally reset the fire suppression system from our server room incident in July. The Multi-Agency Shift Supervisor meeting was held at SCSO on October 22, 2025. The monthly SCC Shift Supervisor meeting was held on October 23, 2025. On October 25, 2025, I assisted Outreach Team members Kim Bach and Mersadee Odom in the third and final Trunk or Treat event at Expedition Island in Green River. Additional items of note: Dispatcher Kaitlyn Girgen had her 1-year anniversary on October 17, 2025. Dispatcher Mersadee Odom is set to attend FBI-LEEDA Supervisor training in Lehi, Utah from October 26-31, 2025." Erskine provided additional information to the Board regarding Vector Solutions/Guardian Tracking.

IT Director Report

Halter stated pager/radio reprogramming is being done for Castle Rock Ambulance. The clean agent fire suppression has been refilled at the dispatch center. The new UPS has arrived and is scheduled to be installed December 2, 2025.

Committee Reports

None noted.

Bills & Claims

Grossnickle entertained a motion to accept the bills and claims. A motion was made by Demas and seconded by B. Halter. Motion carried unanimously by board members. Grossnickle entertained a motion to approve an additional transaction for \$9,864.00 to Fire Engineering Company. A motion was made by B. Halter and seconded by Demas. Motion carried unanimously by board members.

Correspondence

None noted.

New Business

Grossnickle entertained a motion to continue using Uinta Bank as a depository. A motion was made by Demas and seconded by B. Halter. Motion carried unanimously by board members.

Comments from the Chairman and Board

Grossnickle thanked everyone for everything they do.

Old Business

None noted.

Next Meeting

The next meeting of board was scheduled for Monday, November 24, 2025 at 50140B US 191 Rock Springs, WY 82901.

Adjournment

Meeting was adjourned at 2:46p.m.

Janie Demps
Secretary Board Member

Date: 11-24-2025

John M. Grossmeyer
Chairman

Date: 11/24/2025