

**Rock Springs, Green River, Sweetwater County Combined Communications**

**Joint Powers Board**

**Regular Meeting Minutes**

**Monday, June 23, 2025**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, June 23, 2025 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Mera Souare and Shaun Sturlaugson via teleconference; John Grossnickle, Jim Wamsley, Jeannie Demas, Cindy Johnson, Brad Halter, and Clark Allred. Board members absent were: Bill Erspamer. Also in attendance were: Attorneys George Lemich and Kari Moneyhun; and Sweetwater County Commissioner Mary Thoman via teleconference; Nick Erskine, executive director; David Halter, IT director; Drew Varley, accountant; Becca Thornock; and Rock Springs City Councilman David Thompson.

**Call to Order**

Chairman John Grossnickle called the meeting to order at 2:30p.m.

**Agenda for Regular Meeting**

The agenda was distributed to those in attendance. Grossnickle entertained a motion to accept the agenda as presented. A motion was made by Wamsley and seconded by Allred. Motion carried unanimously by board members.

**Minutes from Regular Meeting**

Grossnickle entertained a motion to approve the minutes from regular meeting May 19, 2025. A motion was made by Wamsley and seconded by Demas. Motion carried unanimously by board members.

**Financial Report**

Varley stated 85.6% of admin, 91.2% of operations, 84.2% of indirect, and 78.9% of capital for a total of about 90% of the budget being expended. The final 911 revenue deposit will happen on June 30, 2025. Grossnickle entertained a motion to approve the May financial report. A motion was made by Wamsley and seconded by Johnson. Motion carried unanimously by board members.

**Comments from Floor**

No comments were made.

## **Executive Director Report**

A copy of the executive director report was included in the meeting packet and went as follows:

“Milestones: Dispatcher Tani Mamalis had her 15-year work anniversary on June 1, 2025. I have been holding one-on-one meetings with staff over the past month. I have explored options and availability of short-term and long-term disability insurance, with no success thus far. As such, the language in P&P might need to be removed/amended if I don't find a viable option soon. I'm identifying procedures for update/creation and will begin working with supervisors on those procedural updates and implementation soon. I have identified a resource for 911 specific CIT training through CIT Wyoming, and will begin cycling all staff through the 8-hour virtual course through the remainder of the year. I am in the process of procuring a training subscription through the Public Safety Group called When Seconds Count. It is a monthly 911 training newsletter with an accompanying quiz that credits one-hour of CDE per month upon completion. I've been working with Carrie Williams on revising and consolidating SEGs and updating DOR rating scores. On May 30, 2025, I met with Chief Wamsley and virtually attended a state NextGen 911 meeting, then he introduced me to Airport Director Devon Brubaker and we were taken on a tour of the new airport terminal. As a follow-up to the NextGen 911 meeting, I spoke with NextGen 911 Planning Coordinator Aimee Binning on June 2, 2025 to share information and schedule an in-person sit-down meeting for June 17, 2025. On June 3, 2025, I attended the County Commissioners meeting on invite from Commissioner Thoman to introduce myself. Additionally, that evening I attended the Rock Springs City Council meeting for the same purpose. On June 5, 2025, I met with Mayor Max Mickelson one on one to establish a working relationship. On June 10, 2025, myself and David met with Commissioner West for the same purpose and provided him a tour of the communications center afterwards. On June 17, 2025, I attended the Green River City Council meeting, and will establish a routine rotation with attendance at each of these meetings moving forward. I have reached out to Green River Mayor Pete Rust and we are arranging a joint meeting with the City Administrator sometime after June 18, 2025. On June 12, 2025, I presided over the monthly Shift Supervisor meeting and discussed expectations for supervisors and subordinate staff in addition to conducting normal business updates and discussions during the meeting. Later that same day, myself, David, Becca, Brey, and dispatchers Mersadee Odom and Anji Hook attended a demo for 911edu+ through NextGen Hero Project. This is a device that simulates dialing or texting 911 from a provided cell phone creating an educational opportunity for children, elderly, or anyone else who would like to know what contacting 911 is like without actually dialing into a dispatch center. When dialing 911 from the provided cell phone, the call is connected to the dispatch phone for the educator to answer and simulate life saving directions to the caller. I am procuring this device to create a more interactive experience during our community outreach events. Our application process closed on June 13, 2025 with 16 total applicants. We are proceeding with next steps in the process currently. On June 20, 2025, myself and Chief Wamsley met with Lieutenant Mike Morris and other representatives with Saratoga PD regarding

questions about consolidating dispatch. On June 21, 2025, SCCC Outreach attended a Community Care Fair at the White Mountain Mall from 0900-1200. Dispatcher Anji Hook is attending the annual NENA conference in Long Beach, CA. The conference runs from June 23-26, 2025. Dispatcher Hook is also scheduled to serve as a co-Grand Marshall for the Flaming Gorge Days parade on Saturday, June 28, 2025. Dispatcher Kenzee Mullins is attending a Peer Support training in Laramie, WY from June 24-26, 2025."

#### **IT Director Report**

A copy of the IT director report was included in the meeting packet and went as follows: "WyoLink has replaced/upgraded our site routers at the dispatch center in Green River and our EOC in Rock Springs. Both of our uplinks into WyoLink are now using Ethernet. This makes our radio system more robust, and removes complexity. The Farson Fire repeater located at their fire station is now connected to wireline. This allows dispatch to directly communicate through the repeater, rather than needing to use a radio on Wilkins Peak. We are now able to monitor their analog channel 24/7 with improved audio quality. We are currently working with Green River Fire Department to program their radios to have a consistent fleet plan. We are also working with the airport to program radios in their new-to-them fire truck and sweeper truck. Farson Fire has updated their radios with the correct frequencies for their repeater. Any other agency that communicates with Farson Fire through their analog channel can work with us to update their radios. We are working with the town of Superior to program radios and evaluate their communications needs. Working with RSPD and SCSO to adjust their boundaries in the Spillman map. The camera and access control systems at the communications center will be replaced within the coming months. Our QA software, Aqua, will be upgraded soon. Trying to schedule a day with Priority Dispatch support to make that happen. We are in the process of upgrading our virtual environment. This requires careful coordination on our end, but does not affect our staff or other agencies."

#### **Committee Reports**

None noted.

#### **Bills & Claims**

Grossnickle entertained a motion to accept the bills and claims. A motion was made by Wamsley and seconded by Demas. Motion carried unanimously by board members.

#### **Correspondence**

None noted.

**New Business**

None noted.

**Comments from the Chairman and Board**

Wamsley thanked dispatch for everything they do especially within the past week. Grossnickle echoed that sentiment.

**Old Business**

None noted.

**Executive Session**

Grossnickle entertained a motion to move into executive session for personnel matters at 2:38p.m. A motion was made by Wamsley and seconded by Allred. Motion carried unanimously by board members. A motion was made by Wamsley and seconded by Allred to place the regular meeting back in order at 3:12p.m. During the regular meeting, Wamsley made a motion to give the employees of the Center a 2.5% salary increase for the upcoming fiscal year. Motion was seconded by Demas and carried unanimously by board members.

**Next Meeting**

The next meeting of the board was scheduled for Monday, July 14, 2025 at 50140B US 191 Rock Springs, WY 82901.

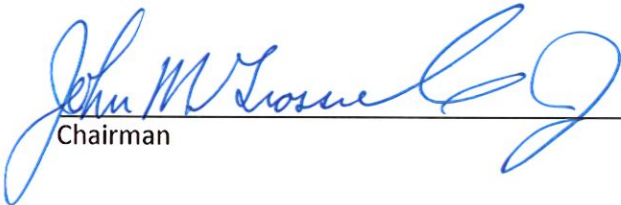
**Adjournment**

Meeting was adjourned at 3:13p.m.



Secretary ~~Vice-Chair~~

Date: 7/14/25



Chairman

Date: 07/14/2025