

Rock Springs, Green River, Sweetwater County Combined Communications

Joint Powers Board

Regular Meeting Minutes

Monday, September 29, 2025

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, September 29, 2025 at 50140B US 191 Rock Springs, Wyoming. Board members present included: Shaun Sturlaugson and Clark Allred via teleconference; Brad Halter, Bill Erspamer, Cindy Johnson, and Jeannie Demas. Board members absent were: John Grossnickle, Jim Wamsley, and Mera Souare. Also in attendance were: George Lemich, attorney, via teleconference; Nick Erskine, executive director; David Halter, IT director; Drew Varley, accountant; Becca Thornock; Chantell Bolton; and Rock Springs City Councilman David Thompson.

Call to Order

Vice-Chair Bill Erspamer called the meeting to order at 2:31p.m.

Agenda for Regular Meeting

The agenda was distributed to those in attendance. Erspamer entertained a motion to accept the agenda as presented. A motion was made by Johnson and seconded by Demas. Motion carried unanimously by board members.

Minutes from Regular Meeting

Erspamer entertained a motion to approve the minutes from regular meeting August 25, 2025. A motion was made by B. Halter and seconded by Demas. Motion carried unanimously by board members.

Financial Report

Varley stated second quarter funding invoices will be sent out to the funding agencies. The F32 form and Local Government Annual Report Summary have been completed and submitted to the Wyoming Department of Audit. Varley also stated the transfers listed in the report are transfers out of the money market account into the general checking fund to cover the checks written for the monthly invoices.

Comments from Floor

No comments were made.

Executive Director Report

A copy of the executive director report was included in the meeting packet and went as follows: "On August 26, 2025, IT Director Halter and I took part in a demo for RapidSOS UNITE to begin exploring AI options in language translation and non-emergency call handlings. On August 27, 2025, I attended the THIRA meeting held at the Sheriff's Office. Later that day, IT Director Halter and I met with Brock Bentson from Convey regarding their options for AI powered call handling solutions. On August 28, 2025, I participated in the QA/QI meeting with Q team staff. On August 29, 2025, IT Director Halter and I met with Cade Peirce for a demo and discussion on PowerDMS and the PowerReady training platform. The advertisement process for Operations Manager opened on Monday, September 1, 2025 and ran nationally on various industry related platforms for a two-week application period ending Sunday, September 14, 2025. On September 3, 2025, I attended another THIRA meeting at the Sheriff's Office. We held a team building agency wide BBQ for staff on September 4, 2025. On September 5, 2025, myself and David met with Asst. Chief Ribordy with Fire District #1 regarding combining channels for multi-agency fire/EMS incidents. The SCC Peer Support team held a fundraiser at Stellar Coffee on September 11, 2025 and raised \$897 to go towards our Peer Support efforts. On September 13, 2025, Shift Supervisor Katie Fryer and dispatchers Anji Hook and Cassie Whittaker participated in Green River's Touch-A-Truck event at the Child Development Center. They had the mobile command post there along with various promotional items to pass out to the community. On September 16, 2025, IT Director Halter and I attended a follow-up meeting with additional representatives from Convey regarding their AI platforms. Brower Psychological was on-site September 17 and 18 for annual wellness visits. I held a follow-up meeting with Cade Peirce from PowerDMS on September 17 regarding pricing and next steps in moving forward with purchase and implementation of the product. On September 18, 2025, I presented dispatcher Kaitlyn Girgen with a CPR Save from a call she took on June 19, 2025, for an 87-year-old female who was unresponsive and not breathing. Kaitlyn was able to initiate CPR within 1 minute and 13 seconds of answering the call and less than 2 minutes later, the patient regained a pulse and began breathing. By the time other first responders arrived, the patient was able to communicate with paramedics. Thanks to Dispatcher Girgen's fast action, calm demeanor, and command of the situation, the patient was able to make a full recovery and was eventually discharged from the hospital. I participated in a virtual training webinar on September 22 through Employers Council on Common Mistakes in Workplace Investigations. I helmed a meeting with local fire departments and Castle Rock EMS on combining channels for multi-agency fire/EMS incidents on September 23 at Fire District #1. We held our monthly shift supervisor meeting on September 25, 2025. Immediately following, I welcomed the SCC Peer Support team in for a demo on PeerConnect, an app designed for peer support organization and information sharing. Additional items of note: Hiring: The two candidates for Public Safety Telecommunicator are in the midst of the background check process currently. No estimated timeline for start dates yet. We received six (6) applications for Operations Manager during the open

application period from Sept. 1-Sept. 14. Of the six, three were from outside our agency. In total, four applicants met qualification requirements and have been scheduled for panel interviews on Tuesday, October 7, 2025. Training: Shift Supervisors Katie Fryer and Jen Buller attended the NENA 911 Center Supervisor training in Provo, UT September 15-18. Dispatchers Cassie Whittaker and Tani Mamalis attended FTO training at the Sheriff's Office on September 15 and 16. This was put on by Sergeant Travis Moser with Rock Springs PD, CTO Carrie Williams with Dispatch, and Sergeant Steven Powell with the Sheriff's Office. Shift Supervisor Jen Buller and dispatcher Chantell Bolton attended a TAC meeting in Cheyenne, WY on September 22 and 23." Erskine provided additional information to the Board regarding PowerDMS and PowerReady.

IT Director Report

Halter stated reimbursement of \$50,000 for 2024's SHSP Grant has been submitted. This grant was used to help purchase and install a new camera and door access control system at the dispatch center. 2025's SHSP Grant has been applied for fire and EMS alerting for \$206,000.

Committee Reports

None noted.

Bills & Claims

Ersparmer entertained a motion to accept the bills and claims. A motion was made by Demas and seconded by Johnson. Motion carried unanimously by board members.

Correspondence

The 2026 EMR notice was received from Wyoming Department of Workforce Services. The EMR went down 0.029 from 2025. A letter was also received from BLM stating the Latham Draw communication site lease renewal will be filed under a new case serial number to comply with the current Interim Rights-of-Way manual. Ersparmer entertained a motion to place both pieces of correspondence on file. A motion was made by B. Halter and seconded by Allred. Motion carried unanimously by board members.

New Business

None noted.

Comments from the Chairman and Board

Ersparmer thanked everyone for the hard work they do.

Old Business

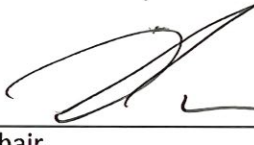
None noted.

Next Meeting

The next meeting of the board was scheduled for Monday, October 27, 2025 at 50140B US 191 Rock Springs, WY 82901.

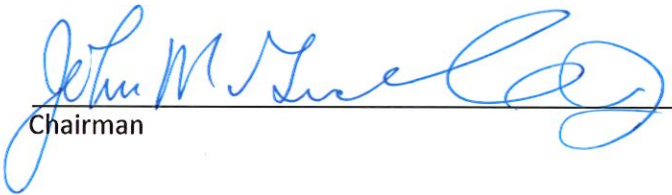
Adjournment

Meeting was adjourned at 2:52p.m.



Vice-Chair

Date: 10/27/25



Chairman

Date: 10/27/2025