

Rock Springs, Green River, Sweetwater County Combined Communications

Joint Powers Board

Regular Meeting Minutes

Monday, November 24, 2025

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, November 24, 2025 at 50140B US 191 Rock Springs, Wyoming. Board members present included: Shaun Sturlaugson, Mera Souare, Jim Wamsley, and Clark Allred via teleconference; Jeannie Demas and John Grossnickle. Board members absent were: Cindy Johnson, Brad Halter, and Bill Erspamer. Also in attendance were: Nick Erskine, executive director; David Halter, IT director; Drew Varley, accountant; Becca Thornock; Carrie Williams; Rock Springs Councilman David Thompson; and County Commissioner Mary Thoman.

Call to Order

Chairman John Grossnickle called the meeting to order at 2:31p.m.

Agenda for Regular Meeting

The agenda was distributed to those in attendance. Grossnickle entertained a motion to accept the agenda as presented. A motion was made by Demas and seconded by Wamsley. Motion carried unanimously by board members.

Minutes from Regular Meeting

Grossnickle entertained a motion to approve the minutes from regular meeting October 27, 2025. A motion was made by Demas and seconded by Wamsley. Motion carried unanimously by board members.

Financial Report

Varley stated 911 revenues are at 43.7% and overall everything is tracking along nicely. Grossnickle entertained a motion to approve the financial report. A motion was made by Wamsley and seconded by Demas. Motion carried unanimously by board members.

Comments from Floor

No comments were made.

Executive Director Report

A copy of the executive director report was included in the meeting packet and went as follows: "On October 27, 2025, I met with Dispatcher and Quality Assurance Coordinator Robyn Thompson regarding realigning the Dispatch Review Committee (DRC), process and procedural tasks required for DRC meetings, and the establishment of a Dispatch Steering Committee (DSC) in the near future as part of the realignment process. On October 29, 2025, IT Director Halter, Administrative Assistant Thornock, and I held a weekly meeting with the PowerDMS implementation team to continue progressing through the set-up process. On October 30, 2025, Q/A Coordinator Thompson led the DRC meeting and later provided me with her key takeaways from that session. I attended the Sweetwater LEPC meeting on November 6, 2025 at the Sheriff's Office. On November 7, 2025, IT Director Halter, Administrative Assistant Thornock, and I held another weekly meeting with the PowerDMS implementation team. Madison Levene and Patricia Foster both began their employment with SCCC on October 10, 2025. From October 10, 2025 – October 14, 2025, I instructed Trainees Levene and Foster in the 40-hour IAED Emergency Telecommunications (ETC) certification course. This course provides every new dispatcher the basic, essential knowledge necessary for a career in emergency telecommunications, and serves as the pre-requisite certification for the Emergency Medical Dispatch (EMD), Emergency Fire Dispatch (EFD), and Emergency Police Dispatch (EPD) certifications they will be required to obtain later in training. They both passed the post-course certification exam with scores of 100% and 96%, respectively. The Quality Assurance team held a meeting on November 12, 2025. On October 17, 2025, I participated virtually in the Big Sandy Dam EAP orientation and tabletop exercise. On November 20, 2025, I attended the Peer Support Team meeting followed directly by the monthly Shift Supervisor meeting. On November 21, 2025, IT Director Halter, Administrative Assistant Thornock, and I held another weekly meeting with the PowerDMS implementation team. Additional items of note: IT Director Halter and I will be meeting with Rock Springs Mayor Max Mickelson, members of the Rock Springs City Council, and County Commissioners Island Richards and Mary Thoman regarding the Joint Powers Board Agreement on November 25, 2025. The annual Wyoming APCO/NENA state conference was held in Casper on November 2-5, 2025. A team representing SCCC that included Shift Supervisors Jen Buller and Kenzee Mullins, as well as Dispatchers Anji Hook, Val Gelinias, Robyn Thompson, and Chantell Bolton attended. Coming out of the conference elections, Dispatcher Hook has maintained her seat as Second Vice-President of the WY APCO/NENA Board, while Supervisor Buller remains on the Awards Committee, and Dispatcher Bolton has been newly appointed to serve as co-Social Media Manager for the organization. Congratulations to all. Anniversary Milestones: Dispatcher Chantell Bolton had her 4-year work anniversary on November 15, 2025. Shift Supervisor Kim Bach had her 4-year promotional work anniversary on November 19, 2025. Shift Supervisor Jen Buller will have her 13-year work anniversary on November 26, 2025, Dispatcher Mersadee Odom will have her 4-year work anniversary on November 29, 2025. Dispatcher Val Gelinias will have her 27-year work anniversary on November 30, 2025."

IT Director Report

Halter stated the UPS in dispatch will be replaced on December 2, 2025.

Committee Reports

None noted.

Bills & Claims

Grossnickle entertained a motion to accept the bills and claims. A motion was made by Wamsley and seconded by Demas. Motion carried unanimously by board members.

Correspondence

Notice was received from WSBA that a rebate will be issued in the amount of \$1, 214.03. The rebate has been received and deposited. Grossnickle entertained a motion to place the correspondence on file. A motion was made by Wamsley and seconded by Demas. Motion carried unanimously by board members.

New Business

Holiday Bonus

Wamsley made a motion to provide a \$250 net holiday bonus to all Center staff. Motion was seconded by Demas and carried unanimously by board members. The bonus will be distributed via direct deposit sometime during the week of December 15-19, 2025.

PulsePoint Quote

Erskine stated PulsePoint is a product that documents and maps the locations of AEDs in the County. It also allows the ability to notify app users that there is a need for CPR. The total cost to implement this service is \$18,000. \$10,000 is for the initial set-up and the remaining \$8,000 will be the annual fee to continue the service. The first \$8,000 payment will not be due until July 30, 2025. Payments will come out of the 911 fund. Wamsley made a motion to adopt PulsePoint. Motion was seconded by Demas and carried unanimously by board members.

Priority Dispatch Renewal

Erskine stated the previous renewal was for a 5-year period. That 5-year mark will expire on February 1, 2026. It is being proposed that Priority Dispatch be renewed for another 5-years to lock in the annual price of \$34,950. This included licenses for EMD, EFD, EPD, ProQA, and AQUA. Wamsley made a motion to renew Priority Dispatch for 5-years and allow the contract to be signed. Motion was seconded by Demas and carried unanimously by board members.

Comments from the Chairman and Board

Wamsley thanked dispatch and staff for everything they do to keep the Center running. Grossnickle thanked those who will be working the upcoming holidays.

Old Business


None noted.

Next Meeting

The next meeting of the board was scheduled for December 15, 2025 at 50140B US 191 Rock Springs, WY 82901.

Adjournment

Meeting was adjourned at 2:46p.m.


Secretary *Board Member*

Date: 12-15-25


Chairman

Date: 12/15/2025