

Rock Springs, Green River, Sweetwater County Combined Communications

Joint Powers Board

Regular Meeting Minutes

Monday, May 19, 2025

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, May 19, 2025 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Cindy Johnson, Jeannie Demas, Jim Wamsley, John Grossnickle, Shaun Sturlaugson, and Bill Erspamer. Board members absent were: Bradley Halter, Clark Allred, and Mera Souare. George Lemich, attorney, was also absent. Also in attendance were: Nick Erskine, executive director; David Halter, IT director; Drew Varley, accountant; Becca Thornock; Rock Springs City Councilman David Thompson; Katie Fryer; and Chantell Bolton.

Call to Order

Chairman John Grossnickle called the meeting to order at 2:30p.m.

Agenda for Regular Meeting

The agenda was distributed to those in attendance. Johnson requested an Executive Session be added for personnel matters. A motion was made by Wamsley to accept the agenda as presented with the addition of an Executive Session. Motion was seconded by Erspamer and carried unanimously by board members.

Minutes from Regular Meeting

Grossnickle entertained a motion to approve the minutes from regular meeting April 28, 2025. A motion was made by Wamsley and seconded by Demas. Motion carried unanimously by board members.

Financial Report

Varley stated the fiscal year 2026 preliminary budget will need to be submitted to the Wyoming Department of Audit by the end of May 2025. Currently the budgeted 911 revenue is \$20,000 short, most likely due to this board meeting being earlier in the month, and is anticipated to catch back up for the June board meeting. Wamsley made a motion to accept the April financial report. Motion was seconded by Johnson and carried unanimously by board members.

Comments from Floor

Chantell Bolton welcomed Nick Erskine as the new Executive Director for the dispatch center.

Interim Executive Director/IT Director Report

A copy of the director/IT director's report was included in the meeting packet and went as follows:

"Milestones: Dispatcher Kolten Wall will have his 6-year work anniversary on May 21, 2025. Kolten has been dispatching a total of 13 years, 6 with us. On May 1, I attended the LEPC meeting at the Justice Center. There were presentations from Wyoming DEQ regarding hazards reporting, as well as the American Red Cross. On May 2, I met with Green River Fire Department to evaluate their radio communications issues. We have determined that there are several programming errors in their portable radios, as well as inconsistencies between each radio. We are working with them to re-program their radio fleet. On May 6, VLCM visited our dispatch center for a site walk-thru to finalize designs for our physical security upgrades. We will be replacing all of our security cameras, as well as door access controls next fiscal year. \$50,000 of this project will be funded by the 2024 SHSP grant. On May 8, we held our monthly Shift Supervisor meeting to discuss any changes, questions, or concerns. Connor Allred from Rock Springs Fire attended the meeting to discuss upcoming auto-aid procedures, as well as individual station-paging. We will be meeting in the future with RSFD to solidify a plan to implement these requests. On May 12, Nick Erskine started with us as our Executive Director. On May 13, Nick and I attended the NHSFR planning meeting. On May 13 and 14, Brey and I installed conduit between the Farson Fire Department and their tower. We also pulled two CAT-6 cables into their equipment room from the tower. In the near future, we will be connecting their repeater to an audio gateway, which will allow dispatch to monitor their channel 24/7 with better audio quality. On May 15, Brey and I attended the ANM Tech Day in Casper. There were presentations from their cyber security professionals, Rubrik, and Cisco. On May 21, we will be having the Multi-Agency Shift Supervisor meeting to discuss any questions or concerns. Dispatcher Chantell Bolton will be attending a Background Investigations training in Sandy, UT from May 27-30, 2025. We have started accepting applications for our open dispatch positions. As of today, we've received 10 applications. Eight of our dispatchers are taking the CritiCall test to set a new validation baseline for new hires. This validation test is meant only to set a new pass/fail baseline for new applicants, and does not affect their position in any way. We are working with Sweetwater County to implement IP faxing to speed up fax transmissions between our dispatch center and the detention center/Sheriff's Office. These transmissions are still just as secure as standard fax, but will be much faster and more reliable." Halter is working with Lumen to replace the analog phone lines with SIP trunks.

Committee Reports

None noted.

Bills & Claims

Grossnickle entertained a motion to accept the bills and claims. A motion was made by Wamsley and seconded by Sturlaugson. Motion carried unanimously by board members.

Correspondence

None noted.

New Business

FY 2026 Preliminary Budget

Halter stated the FY2026 budget includes a 1.5% COLA, increase in health insurance, and some capital projects. Wamsley made a motion to approve the FY2026 preliminary budget and authorize Varley to submit to the Wyoming Department of Audit. Motion was seconded by Demas and carried unanimously by board members.

Flock LPRs

Discussion was had regarding license plates readers and the communications center purchasing the readers. No action was taken at this time.

Comments from the Chairman and Board

Wamsley welcomed Erskine to the Center and thanked the dispatchers and staff for the work they always do. Grossnickle echoed those sentiments.

Old Business

None noted.

Executive Session


Grossnickle entertained a motion to move into executive session for personnel matters at 2:47p.m. A motion was made by Wamsley and seconded by Demas. Motion carried unanimously by board members. A motion was made by Wamsley and seconded by Sturlaugson to place the regular meeting back in order at 2:54p.m. During the regular meeting, Wamsley made a motion for the executive director to proceed as discussed during executive session. Motion was seconded by Johnson and carried unanimously by board members.

Next Meeting

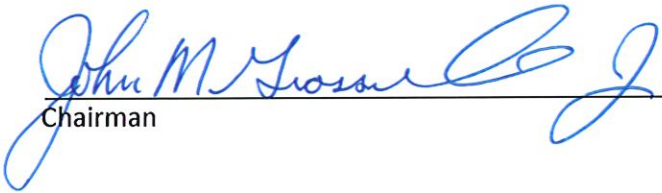
The next meeting of the board was scheduled for Monday, June 23, 2025 at 5 Shoshone Avenue in Green River, WY.

Adjournment

Meeting was adjourned at 2:55p.m.


Secretary

Date: 6-25-25


Chairman

Date: 06/23/2025