

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
March 30, 2015**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, March 30, 2015 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Rich Tyler, Jim Wamsley, Tom Jarvie, Clark Robinson, Dwane Pacheco, Mike Lowell, and Mike Liberty. Board members absent were Chris Steffen and Rick Hawkins. Also in attendance were: Robin Etienne, executive director, David Halter, IT director, Kimberly Blackwell, Wauneta Lutes, Becca Thornock, Drew Varley, accountant, George Lemich, attorney, Sue Thomas, Don Leyn, Mike Bournazian, Rex Welsh, and Randal Wendling.

Call to Order

Chairman Jim Wamsley called the meeting to order at 2:33 p.m.

Introduction

Randal Wendling was introduced as the new Sweetwater County Commissioner Liaison.

Agenda for Regular Meeting 03/30/2015

Wamsley asked board members if there were any changes to the agenda. With no changes noted Wamsley stated the agenda would stand as presented.

Minutes from Regular Meeting 02/23/2015

Minutes from the regular meeting on February 23, 2015 were reviewed by the board. Wamsley entertained a motion to accept the minutes from the February 23, 2015 meeting. A motion was made by Jarvie to accept the minutes which was seconded by Robinson. Motion was carried unanimously by board members.

Financial Report

The February financial report was reviewed by the board. Wamsley entertained a motion to accept the February financial report. A motion was made by Jarvie and seconded by Tyler. Motion was carried unanimously by board members.

Comments from the Floor

Mike Bournazian was introduced as the new county fire warden. Sue Thomas and Don Leyn with KNS Communications Consultants out of Denver, CO provided information to the board about services the company offers. Sue Thomas noted they have clients on all 7 continents and they have 36 years of experience. The company has established operations in Gillette, WY. A PowerPoint presentation was given and an information pamphlet, along with a copy of the PowerPoint, was given to all in attendance.

Executive Director Report

Etienne reported there were 8,768 incoming calls in February 2015. Of these calls 1,002 were 911 of which 82.3% were wireless. 99.9% of incoming 911 and admin calls were answered in 12 seconds or less which is above state standards. Sheriff Lowell, Chief Pacheco, Chief Steffen, Detective Hawkins, and Etienne met to discuss the pro-rated costs of the agencies. A summarization memo of that meeting was given to the board. The center attended the White Mountain Community Awareness Days on March 14 where information about Smart911 and CodeRed were provided to the public. He is currently working with the Sweetwater County Library System and a public session for Smart911 has been planned for April 14th at 6:00p.m, at the Rock Springs library. The dispatchers are working with Equature who has been providing online dispatch specific training. A draft of the budget numbers for next year was given.

IT Director Report

Halter stated he is preceding work on the Aspen Mountain site. He would like to consolidate the Sheriff's Office, Fire District 1, County Road and Bridge, and County Mutual Aid in the facility. Halter and Wamsley visited the site to look at different options on BLM property and were able to produce 3 options. Halter and BHI, the same company who did site work on Wilkins Peak, looked at the 3 locations and decided on one. He will proceed with filling out the application for BLM with the site plan once information from BHI is obtained. He has asked All-Points Wireless to provide a quote for putting new equipment up on the EOC tower. A new firewall for the Communications Center has been purchased.

Committee Reports

Personnel Committee

Jarvie noted he will revisit putting together the job descriptions.

Bills & Claims

Wamsley entertained a motion to accept the bills and claims. A motion was made by Lowell and seconded by Liberty. Motion carried unanimously by board members.

Correspondence

Etienne reviewed a letter from the Wyoming Supreme Court regarding the Executed Electronic-Citation Implementation Grant Agreement. Drew Varley will complete the tax documents needed for board approval for the vendor.

New Business

MOU with Joint Fiber Telecom Board

Tyler and Halter proposed the Joint Powers Board come up with a MOU to utilize the wireless backhaul between Green River and Rock Springs. Therefore if something ever happens to the fiber between the two cities, the Joint Fiber Telecom Board would be able to utilize the backhaul which is owned by the Joint Powers Board. In return the Joint Fiber Telecom Board would possibly provide discounted or free internet to have the ability to use the wireless network. Tyler will meet with the fiber board attorney and the MOU will be re-visited.

Public Safety Communications Commission

Pacheco said he has been appointed to the Public Safety Communications Commission. Earlier this month he attended a meeting in Jackson, WY where WyoLink was discussed. He received information on First Net which is a public safety broadband system that the Commission is starting to discuss. Lowell suggested Pacheco ask the Commission for a sustained budget for Motorola so it will be the same for every board.

Adjustment of Pro-rated costs

Lemich stated Chief Steffen had contacted Galen West about the adjustments. West then contacted Lemich. Lemich stated in order to adjust the ratios the current Joint Powers Board Agreement would have to be amended. According to the amendment procedure, each agency would have to approve the amendment and then the Attorney General's office. Jarvie stated a discussion on the proposal as it stands will need to take place before a decision can be made on the changes. Lemich added to his statement and recommended a discussion be had with each government entity and then the board will determine if they still want to move forth with the adjustments. As it stands now, Jarvie and Steffen do not agree with the proposal. Lowell and Wamsley suggested the issue be revisited at July's board meeting.

Comments from the Chairman

No comments noted.

Old Business

a. RMS Status

Welsh noted Tim Bigwood has left InterAct and Sue Olsen has taken his place and is now the V.P. of Operations for InterAct which has just been purchased by Harris, a computer corporation out of Canada. Welsh and Etienne sent a letter to Sue Olsen prior to the board meeting requesting a status update. Welsh noted a spreadsheet will be kept to track what procedures need to be done and approximately when those procedures will be completed. He will have meetings every 2 weeks with Olsen. Welsh stated data conversion is the top priority needed from InterAct at this time. Welsh noted the board, Etienne, and Halter need to look at other possible systems as a backup plan. Lowell stated there are some field officers who are continuing to have problems with how the current system works. Pacheco stated there are also problems with the records system. Lowell noted there should be contact with other organizations using InterAct or who have an interest in Interact to see what they're doing. Welsh stated he is setting up a meeting with InterAct this week. Lemich stated corporate buyouts take approximately 6 months to sort through all of the information the original company has. Jarvie noted the board needs to continue to move forward with researching other vendors. Wamsley stated a 6 month timeline will be given for InterAct and other providers will be looked into. Lemich noted Welsh should talk to the users while Etienne and Halter look at other systems.

Next Meeting

The next meeting of the board was scheduled for April 20, 2015 at 2:30 p.m. at 5 Shoshone Avenue in Green River, WY.

Adjournment

Wamsley entertained a motion for adjournment. A motion was made by Lowell and seconded by Robinson. Motion carried unanimously by board members. Meeting was adjourned at 4:03 p.m.

Attest:


Chairman


Secretary

Date: 4-10-15

Date: 4-20-15