

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
Monday, November 22, 2021**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, November 22, 2021 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Mera Souare, Shaun Sturlaugson, and Alex Visser via teleconference; John Grossnickle and Jim Wamsley. Board members absent were: Clark Allred, Bill Erspamer, Tom Jarvie, and Dwane Pacheco. Also in attendance were: Drew Varley, accountant, via teleconference; Rick Hawkins, executive director; David Halter, IT director; Lauren Reese; Cheryl Johnson; Becca Thornock; Anji Hook; and George Jost.

Call to Order

Vice-Chair John Grossnickle called the meeting to order at 2:30p.m.

Agenda for Regular Meeting

Grossnickle entertained a motion to approve the agenda as presented. A motion was made by Wamsley and seconded by Visser. Motion carried unanimously by board members.

Minutes from Regular Meeting

Grossnickle entertained a motion to approve the minutes from regular meeting October 25, 2021. A motion was made by Wamsley and seconded by Sturlaugson. Motion carried unanimously by board members.

Financial Report

Varley stated the 911 revenues are currently at 45% of the budgeted amount. Third quarter vouchers have been submitted to both Cities and the County for their funding contributions. The fiscal year 2020-2021 audit has gone through the first level of review and it is anticipated that the final report should be ready by December 2021 board meeting. Grossnickle entertained a motion to approve the October financial report. A motion was made by Wamsley and seconded by Visser. Motion carried unanimously by board members.

Comments from Floor

No comments were made.

Executive Director Report

Hawkins provided an update on NextGen911. There had been a request from a Wyoming Senator that a member be added to the PSCC to represent 911. That request is currently at the LSO's office and will be presented to the PSCC at a future time. County has passed the IBR testing and is submitting their IBR to the State via Spillman system. Rock Springs PD is nearing completion of their testing process along with Green River PD. Hawkins and dispatcher Val Gelinis attended WY APCO/NENA Conference the first week of November. The Center has hired two new dispatchers, one started on November 15, 2021 and the second will start on November 29, 2021. Two Center Shift Supervisors have stepped down from their supervisory position. Those positions have since been filled.

IT Director Report

Halter stated a Spillman upgrade is scheduled for December 9, 2021 at 8:30a.m. The Center's map server was upgraded on November 21, 2021. Green River PD has completed their PMs on new radios and Sheriff's Office is scheduled for next week. Halter met with AT&T FirstNet for a presentation on push-to-talk only devices. Halter also attended the NextGen911 meeting in Casper, WY with Hawkins on November 4, 2021.

Committee Reports

None noted.

Bills & Claims

Grossnickle entertained a motion to accept the bills and claims as presented. A motion was made by Wamsley and seconded by Visser. Motion carried unanimously by board members.

Correspondence

Two information invoices were received from WyoLink along with an open house invitation from Commerce Bank. Grossnickle entertained a motion to place the correspondence on file for the minutes. A motion was made by Wamsley and seconded by Sturlaugson. Motion carried unanimously by board members.

New Business

Holiday Bonus

Hawkins stated in years past, the Board has acted on paying a holiday bonus to the Center employees. The amount has been for an additional \$50 per employee typically in payroll however, in 2020 the bonus was given in the form of chamber gift certificates. Visser stated he would be supportive of offering a \$100 bonus per employee. Square was also in favor of the \$100 bonus. Hawkins reiterated that the total

dollar amount spent on a bonus would depend on whether the Board chooses to have it go through payroll, because of taxes, or a chamber gift certificate. Wamsley and Grossnickle suggested that the Board give a \$150 bonus per employee. Varley stated if the Board went with \$150 per employee, it would have to be treated as taxable compensation regardless of how it gets distributed and would be easier to do through payroll. Wamsley made a motion to give a \$150, after taxes, bonus to all Center employees to be paid through the normal payroll cycle. Motion was seconded by Visser and carried unanimously by board members.

Establish Peer Support Donation Account

Hawkins stated after meeting with the Personnel Committee in October 2021, he was directed to research what would be needed to establish a peer support donation account. This account would receive donations anyone would like to make regarding the Peer Support Program at the Center. It would be 100% funded by donations. Hawkins also spoke with Lemich and Varley and it was determined a motion would need to be made by the Board to establish a new money market account at Commerce Bank for the Peer Support donations. Account signers would also need to be established. The Peer Support Coordinator would then be responsible for keeping track on how much money is spent for each transaction. Hawkins will be creating a procedure to guide how the process will work with receiving and spending donation monies. It was noted that the account balance would carry over from year to year. Wamsley made a motion to establish a new money market account at Commerce Bank for the purpose of holding donations to be used, as needed, for peer support activities. Motion was seconded by Square and carried unanimously by board members.

Comments from the Chairman and Board

Wamsley thanked dispatch for the work they do daily and for the professionalism displayed. Grossnickle thanked dispatch for all they did during an event the night of November 21, 2021.

Old Business

None noted.

Next Meeting

The next meeting of the board was scheduled for Monday, December 20, 2021 at 5 Shoshone Avenue in Green River, WY.

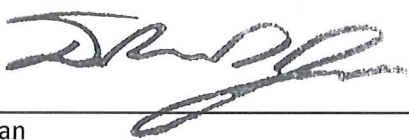
Adjournment

Grossnickle entertained a motion for adjournment. A motion was made by Wamsley and seconded by Sturlaugson. Motion carried unanimously by board members. Meeting was adjourned at 3:04p.m.



Secretary

Date: 12-20-2021



Chairman

Date: 12/20/21