

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
November 25, 2013**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, November 25, 2013 at Green River, Wyoming. Board members present included: Mike Lowell, Lisa Tarufelli, Richard Haskell, Clark Robinson, Rick Hawkins, Jim Wamsley, Chris Stephen, and Tom Jarvie. Also in attendance were: Robin Etienne, executive director; David Halter, IT director; George Lemich, attorney; Judy Roderick, emergency management; Dave Johnson, emergency management; Scott Sisman, Smart 911, Drew Varley and Brad Radakovich.

Call to Order

Chair Mike Lowell called the meeting to order at 14:24 p.m.

Minutes from Regular Meeting 10/22/2013

Minutes from the regular meeting on October 22, 2013 were reviewed by the board. Lowell entertained a motion to accept these minutes. A motion was made by Jarvie and seconded by Hawkins. Motion carried unanimously by board members.

Financial Report

The September financial report was reviewed by the board. Lowell entertained a motion to accept the financial report. A motion was made by Stephen and seconded by Jarvie. Motion carried unanimously by board members.

Petitions

Committee Reports

Executive Director

The annual maintenance agreement from Cascadian came to the agency. Our disaster recovery server is end of life as of December 31st. Two of the loggers will be end of life as of the end of April. The two month and six month notice of the end of life seems to be a lack of customer service. \$18,500.00 for the servers and a price will be given for the two loggers at the December meeting. Chief questioned if there is an alternative vendor to purchase the new equipment from? Etienne advised that he is seeking bids. Lowell requested Etienne to have a cost for the board at the December meeting. Lowell requested Etienne to have Lemich review the maintenance agreements.

Benefits

No changes

IT

Halter reported that the Mobile command post will be place next to the indoor arena. Lemich has concerns about the mobile command post not be placed near any area close to explosive devices.

Halter explained that there has been a video matrix paced on our system so that four different videos can be viewed at the same time. Marshall Industries came from Salt Lake to work on the system. Lowell requested the cost of the additions and repairs; he also requested a line to be added to the budget for Marshall Industries. AVL will be installed the second week of December remotely. The server side will be installed and Halter will be trained on the client side to get started.

Bills & Claims

Lowell entertained a motion to accept the bills and claims. A motion was made by Haskell and seconded by Robinson. Motion carried unanimously by board members.

Rock Springs Green River Sweetwater County Communications JPB transactions by account-checking, as of November 25, 2013, is attached to this document.

Old Business

a. Connected Teacher Update

Lemich states that he has received a draft and proposed agreement from Jim Pobanz, that the school district and the board are in agreement of paying one/half each. Moving forward the proposed agreement will be signed and will begin the trial period, after the first of the year at Rock Springs Junior High School.

b. Smart 911 with Rave Mobile Safety

Scott Sisman presented and over view of Smart 911 and offered to answer any questions that the board may have. Etienne proposed to the board that there would be an annual charge of \$25,000.00 and a onetime set up of \$5000.00. Stephen questioned if the MDT's will interface with CAD. Halter explained that it does not interface with the MDT's. The pop-up window will allow the call taker to copy and paste the information to CAD. Smart Prepare is available for special needs.

c. GRPD Low Level Site Utility Charge Proposal

Stephen requested the board to pay the initial installation cost of the GRPD low level site utility charge, not to exceed \$10,000.00. The total requested by the GRPD is \$6178.34. Lowell entertained a motion to pay for the cost of the GRPD low level site utility charge of \$6178.34. A motion was made by Haskell and seconded by Robinson. Motion carried unanimously by board members.

New Business

a. Take Control of Portable Radios

Robinson's idea is to get all the agencies on one fleet program. Wamsley suggested the possibility of creating one zone for all operators. Halter explained that all operators need to know how to operate all departments' radios. Lowell requested a formal motion for the December meeting.

Miscellaneous

a. Correspondence

Lowell has requested a line to be added to the agenda for Correspondence.

Adjournment

Lowell entertained a motion to adjourn the meeting. A motion was made by Jarvie which was seconded by Hawkins. Motion carried unanimously by board members present. Meeting was adjourned at 3:48 p.m.

Attest:



Secretary

Date: 12/16/13



Chair

Date: 12/16/13