

Rock Springs, Green River, Sweetwater County Combined Communications

Joint Powers Board

Regular Meeting Minutes

Monday, July 17, 2017

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, July 17, 2017 at 5 Shoshone Avenue, Green River, Wyoming.

Board members present included: Rich Tyler, Mike Liberty, Rick Hawkins, Tom Jarvie, Dwane Pacheco, Clark Robinson, and Jim Wamsley. Board members absent were: Chris Steffen and Mike Lowell. IT director David Halter was also absent. Also in attendance were: Robin Etienne, executive director; Drew Varley, accountant; George Lemich, attorney; Jim Allred with Clark Wireless; Randal Wendling; Becca Thornock; Cheryl Johnson; and Jennifer Maze.

Call to Order

Vice-Chair Tom Jarvie called the meeting to order at 2:39p.m.

Public Hearing

Jarvie entertained a motion to open the public hearing to conclude the FY2017-2018 budget at 2:39p.m. A motion was made by Hawkins and seconded by Liberty. Motion carried unanimously by board members. Varley presented a summary of the budget resolution to all in attendance. Hearing no discussion, the hearing was closed at 2:41p.m.

Agenda for Regular Meeting

The agenda was distributed to all in attendance. Lemich requested an Executive Session be added after Old Business. Jarvie entertained a motion to accept the agenda as presented with the addition of an Executive Session. A motion was made by Robinson and seconded by Hawkins. Motion carried unanimously by board members.

Minutes from Regular Meeting

Jarvie entertained a motion to accept the minutes from regular meeting June 26, 2017. A motion was made by Liberty and seconded by Hawkins. Motion carried unanimously by board members.

Financial Report

Jarvie entertained a motion to accept the June financial report. A motion was made by Hawkins and seconded by Liberty. Motion carried unanimously by board members.

Comments from Floor

No comments were made.

Executive Director Report

Etienne stated for the month of June 11,217calls were made. 1,293 of those calls were 911with 89.48% being wireless. 98.29% of 911 calls were answered in 10 seconds or less with 98.88% of admin calls being answered in 10 seconds or less. It was also noted there were no Text to 911 calls during June. Etienne is continuing work with Spillman and GeoComm on GIS. HipLink which will be text alerting from CAD, current program through InterAct is Page Gate, has been set up and functioning. Spillman Administrator Group is continuing work with Spillman and Whitebox on historical data. Spillman User training is currently taking place. FBI audit was conducted June 28, 2017 and it was noted a lot of the concerns will be remedied with Spillman. Etienne attended Green River city council meeting on July 5, 2017 and will be attending Rock Springs city council meeting soon. Etienne state MOU with hospital has been approved to place Rock Springs PD and fire department repeaters as well as paging system. Liberty asked if Text to 911 has been advertised to the public. Etienne stated at this time it has not been advertised but he has met with Green River Star and will be meeting with Rocket-Miner for an advertisement.

IT Director Report

Report was given during the executive director report.

Personnel Committee

Jarvie stated the committee will be meeting soon.

Bills & Claims

It was noted Chairman Wamsley took over conducting the meeting at this point. Wamsley entertained a motion to accept the bills and claims. A motion was made by Liberty and seconded by Tyler. Motion carried unanimously by board members.

Correspondence

A quarterly newsletter was received from Wyoming Workforce Services. It was included with the meeting packet distributed to the board. A letter was also received from Wyoming Division of Worker's Comp stating the center has met the requisite qualifications for premium credit. It was noted the credit is for the amount of \$3,157.97 and must be used between August 1, 2017 and January 31, 2018. The credit can be used on premium reporting periods from July 1, 2017 through December 31, 2017. A letter was received from Wyoming Department of Audit with a Survey of Local Government Finances form. Varley stated the budget affidavit of publication and final budget will also be submitted to the state by the end of July. A financial audit will also be taking place.

New Business

Board Election

Board election for fiscal year 2017-2018 was opened for discussion. Hawkins nominated Wamsley for chairman and was seconded by Liberty. A motion was then made by Robinson and seconded by Jarvie to approve nomination. Motion carried unanimously by all other board members. Robinson nominated Jarvie for vice-chair and was seconded by Hawkins. A motion was then made by Liberty and seconded by Hawkins to approve nomination. Motion carried unanimously by all other board members. Wamsley entertained a motion to keep Liberty as secretary and Tyler as treasurer. A motion was made by Hawkins and seconded by Jarvie. Motion carried unanimously by board members.

FY2017-2018 Budget Approval

Wamsley entertained a motion to approve FY2017-2018 budget. A motion was made by Jarvie and seconded by Robinson. Motion carried unanimously by board members.

Comments from the Chairman and Board

Liberty thanked dispatch for their work July 4, 2017. Wamsley seconded that comment as well as for the work dispatch has put in with the recent fires. Wendling on behalf of the county and Fire Chief Bournazian also thanked dispatch for the work that they do.

Old Business

None noted.

Executive Session

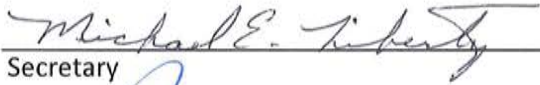
A motion was made by Robinson and seconded by Hawkins to move into Executive Session at 3:04p.m. Motion carried unanimously by board members. A motion was made by Liberty and seconded by Hawkins to place the regular meeting back in order at 3:18p.m.

Next Meeting

The next meeting of the board was scheduled for Monday, August 28, 2017 at 5 Shoshone Avenue in Green River, WY.

Adjournment

Wamsley entertained a motion for adjournment. A motion was made by Hawkins and seconded by Liberty. Motion carried unanimously by board members. Meeting was adjourned at 3:19p.m.


Secretary

Date: Aug. 28, 2017


Chairman

Date: 8-28-17.