

**Rock Springs, Green River, Sweetwater County Combined Communications  
Joint Powers Board  
Regular Meeting Minutes  
Monday, December 20, 2021**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, December 20, 2021 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Alex Visser and Mera Souare via teleconference; Tom Jarvie, Dwane Pacheco, Bill Erspamer, John Grossnickle, Jim Wamsley, and Clark Allred. Board members absent were: Shaun Sturlaugson. Also in attendance were: George Lemich, attorney, via teleconference; Rick Hawkins, executive director; David Halter, IT director; Drew Varley, accountant; Roy Lloyd; Cheryl Johnson; George Jost; Abby Tebedo; and Becca Thornock

**Call to Order**

Chairman Tom Jarvie called the meeting to order at 2:29p.m.

**Agenda for Regular Meeting**

Jarvie entertained a motion to approve the agenda as presented. A motion was made by Grossnickle and seconded by Allred. Motion carried unanimously by board members.

**Minutes from Regular Meeting**

Jarvie entertained a motion to approve the minutes from regular meeting November 22, 2021. A motion was made by Allred and seconded by Grossnickle. Motion carried unanimously by board members.

**Financial Report**

Varley stated invoices were sent to the three funding entities and contributions have been received from County and Rock Springs. 48.7% of the budgeted 911 revenue amount has been received. Jarvie entertained a motion to approve the November financial report. A motion was made by Visser and seconded by Allred. Motion carried unanimously by board members.

**Comments from Floor**

Jost asked how the 911 funding payments occur. Hawkins stated checks are received from various carriers for 911 surcharge which is currently set at \$0.75 maximum. However, there isn't a way to track how accurate the information is that the carriers report and submit payment for. Auditing this information has been brought up during NextGen 911 discussions.

### **Executive Director Report**

Hawkins stated the peer support bank account will be created once Commerce Bank receives a copy of the approved meeting minutes from November 22, 2021. Dispatch participated in Toys for Tots again this year. The Christmas bonus was given to all Center employees and was greatly appreciated. Two dispatchers attended Preparing for Leadership training at Wyoming Law Enforcement Academy. An instructor from Park County was brought to the Center to conduct a first-line supervisor liability training for all of the Shift Supervisors. All Center employees now have a NENA membership. There was also a Spillman update on December 9, 2021.

### **IT Director Report**

Halter stated equipment is starting to arrive for the 911 hardware refresh. Some equipment isn't scheduled to arrive until February 2022 which delays the refresh until approximately March 2022. The previous contract with Motorola had expired in October 2021 and the new contract won't start until the hardware refresh occurs. Because of this, Halter has received confirmation from the project manager and customer service representative that the old contract will extend until the refresh and Motorola will cover the cost of support. Halter stated by the next Spillman update, there will be a new mobile map for MDTs and training prior to the update will be given. The Sheriff's Office has completed their radio PMs. The Wilkins Peak microwave interference issue has been resolved.

### **Committee Reports**

Jarvie stated the Personnel Committee met on December 14, 2021 to discuss the expectations that will be placed in the Executive Director's contract renewal. Those expectations will be presented to the Board in Executive Session.

### **Bills & Claims**

Jarvie entertained a motion to accept the bills and claims. A motion was made by Wamsley and seconded by Allred. Motion carried unanimously by board members.

### **Correspondence**

None noted.

### **New Business**

#### **WYDOT MOU**

Halter stated WYDOT had reached out about placing a microwave radio on the tower at the Center to tie into the State's network. This would allow communication with the traffic signals in Green River. Halter stated there should not be any interference issues and the radio will take very little power. WYDOT is seeking approval from the Attorney General's office before presenting a signed final draft to Halter. A copy of the proposed draft was included in the meeting packet and has been reviewed by Lemich.

### **Comments from the Chairman and Board**

Grossnickle extended appreciation to dispatch for working especially over the holidays and being away from their families and keeping the machine going.

Wamsley thanked dispatch for being perceptive enough, during the incident where someone was looking for an ambulance ride and went into RS Fire headquarters when everyone was gone except for the administrative assistant, to realize that something was wrong and dispatched a couple officers to respond as well.

Pacheco thanked dispatch as well and recognized that one dispatcher signed up for Crisis Intervention Training and is hoping that more sign up.

Jarvie wished everyone a Merry Christmas and also expressed his appreciation for Dispatch working during the holidays.

### **Old Business**

None noted.

### **Executive Session**

Jarvie placed the meeting into Executive Session to discuss the Executive Director Contract Renewal at 2:53p.m. The meeting was placed back into regular session at 3:38p.m.

### **Next Meeting**

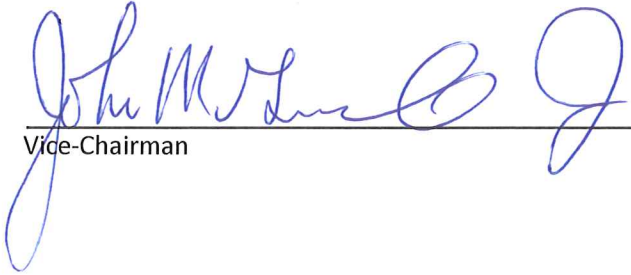
The next meeting of the board was scheduled for Monday, January 24, 2022 at 5 Shoshone Avenue in Green River, WY.

### **Adjournment**

Jarvie entertained a motion for adjournment. A motion was made by Wamsley and seconded by Grossnickle. Motion carried unanimously by board members. Meeting was adjourned at 3:39p.m.

  
Secretary

Date: 1-24-2022

  
Vice-Chairman

Date: 01/24/2022