

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
October 21, 2013**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, September 16, 2013 at Rock Springs, Wyoming. Board members present included: Mike Lowell, Richard Haskell, Mike Kennedy, Chris Steffen, Clark Robinson, Rick Hawkins, and Tom Jarvie. Also in attendance were: Robin Etienne, Executive Director; David Halter, IT director; George Lemich, attorney; Brad Radakovich; CPA, Andrew Varley, CPA Wauneta Lutes, Combined Communications; Jim Pobanz, Motorola Solutions and Scott Sisman, Rave Mobile Safety .

Call to Order

Chair Mike Lowell called the meeting to order at 2:34 p.m.

Minutes from Regular Meeting 09/16/2013

Minutes from the regular meeting on September 16, 2013 was reviewed by the board. Lowell entertained a motion to accept these minutes. A motion was made by Steffen and seconded by Hawkins. Motion carried unanimously by board members.

Financial Report

The October financial report was reviewed by the board. Lowell entertained a motion to accept the financial report. A motion was made by Jarvie and seconded by Kennedy. Motion carried unanimously by board members.

Petitions

Committee Reports

Executive Director

A review of the Pro's and Con's survey was attached to the meeting packet. The general topic was officer safety, and radio traffic. Etienne explained that GRPD started out with a disadvantage with not being on WyoLink. Etienne explained that with more education of MDT's and keeping radio traffic to priority information. With the separation of channels, Steffen feels that when GRPD moves forward to the WyoLink talk groups, and when they utilize their MDT's, there is a possibility of patching the radios together during grave yard shifts. Jarvie stated that meetings with Patrol Supervisors, and Dispatch Supervisors, could be set up to discuss an effective way to all work together. Lowell ask for an update to be added to the agenda after the low level site is up and running. Alvarez will add the low level update discussion to a future agenda. Etienne presented to the board, some stats numbers of incoming calls to the dispatch center. Wireless calls consist of 80% of 911 calls, and 4% being dropped calls. The ring times do not exceed 15 seconds. Abandon calls tie up time for the call takers, while they call back to verify their safety. Incoming and outgoing calls for October was around 11,000.

Benefits

No report

IT

Halter stated that he now has the ability to monitor the UPS usage, and also planning for one to monitor the generator as well. The Sherrif's office has been using their tokens, GRPD had just received theirs and the RSPD will be getting theirs soon. Lowell questioned Halter about the I2I update. He stated that the forms need to be pushed out, so that officers can self-initiate their own calls. The dispatchers need to be trained so they are aware of what to expect, with officer indicated calls.

Bills & Claims

Lowell entertained a motion to accept the bills and claims. A motion was made by Jarvie and seconded by Steffen. Motion carried unanimously by board members.

Rock Springs Green River Sweetwater County Communications JPB transactions by account-checking, as of October 28, 2013, is attached to this document.

Old Business

a. Dispatchers as Trained Negotiators

Lowell stated that training cost will be paid by the agency. Lowell requested that a cost for the training to be brought back to the board. Lemich stated that there is not an issue to pay for the dispatchers, who are employed by our agency. Jarvie inquired about a protocol, for when a negotiator is to be called out to an incident. Lemich stated that the best form of action would be to call the dispatch center, and that Robin, will have a designated schedule of who should be called out at that time. Lowell advised that we move forward to scheduling training.

b. GRPD Low Level Site Utility Charges

Lowell requested a total dollar about that was being requested from the board. Lowell requested for a total onetime cost. Steffen stated that they would have the proposal ready for the November board meeting. Lowell requested that Etienne draft a statement that will place a rounded amount for future requests. Lemich stated that \$10,000.00 may be a reasonable amount.

New Business

a. Connected Teachers

Jim Pobanz demonstrated the communications badge that will allow communications within the schools, depending on how they have their communications set up. The proposal is that Combined

Communication split the cost with Sweetwater School Dist. 1, for 20 devices that will be used as a pilot program. The cost will be \$16,000.00 each.

Miscellaneous

a. Smart 911 Rave Mobile Safety

Scott Sisman with Rave Mobile Safety presented to the board Smart 911. A webinar that demonstrated the product was viewed by attendees. Sisman answered questions that were addressed and offered his availability for further questions.

b. Next Meeting

The next meeting was scheduled for Monday, November 28, 2013 at 2:30 p.m. at the Combined Communications Center.

Executive Session

The executive session began at 3:52 and ended at 4:19

Adjournment

Lowell entertained a motion to adjourn the meeting. A motion was made by Jarvie which was seconded by Robinson. Motion carried unanimously by board members present. Meeting was adjourned at 4:25p.m.

Attest:



Secretary



Chair

Date: 11/25/13

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