

Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
Monday, June 22, 2020

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, June 22, 2020 at 5 Shoshone Avenue, Green River, Wyoming.

Board members present included: Clark Robinson and Mera Souare via teleconference; Tom Jarvie, Jim Wamsley, Dwane Pacheco, Shaun Sturlaugson, and John Grossnickle. Board members absent were: Clark Allred and Alex Visser. Also in attendance were: George Lemich, attorney, Commissioner Randal Wendling, and Henry Johnson with Day Wireless via teleconference; Rick Hawkins, executive director; David Halter, IT director; Drew Varley, accountant; Cheryl Johnson; and Becca Thornock.

Call to Order

Chairman Tom Jarvie called the meeting to order at 2:32p.m.

Agenda for Regular Meeting

Jarvie entertained a motion to accept the agenda as presented. A motion was made by Wamsley and seconded by Sturlaugson. Motion carried unanimously by board members.

Minutes from Regular Meeting

Jarvie entertained a motion to approve the minutes from regular meeting May 26, 2020. A motion was made by Wamsley and seconded by Robinson. Motion carried unanimously by board members.

Financial Report

Varley stated admin, operations, indirect, and capital outlay are all under budget as of June 22, 2020. 911 revenues are currently \$410,865.54 as of this meeting. The carryover amount is higher than anticipated so some funds will be worked back into the budget. The 911 carryover is at \$489,000 and general fund carryover is at \$501,000. Jarvie entertained a motion to approve the May financial report. A motion was made by Wamsley and seconded by Grossnickle. Motion carried unanimously by board members.

Comments from Floor

No comments were made.

Executive Director Report

Hawkins stated himself and Halter will have the first meeting with Eric Bingham to discuss the general industrial siting on June 26, 2020. Because the carryover amount was higher than anticipated, a capital project, the purchase of new NetClocks, was added back into the budget for fiscal year 2021 along with monies allocated to training, travel, overtime, and 911 reserves. The final budget will be presented during the special board meeting on July 13, 2020. A new contribution schedule has been created between Varley and the financial personnel for both Cities and the County. Contribution requests will be sent out accordingly. Superior, WY now has a volunteer fire department and Hawkins and Halter will attend a meeting on June 25, 2020 with Superior's mayor to determine how to start dispatching Superior. There will be a meeting on Wednesday, June 24, 2020 for the 4th of July fire plan.

IT Director Report

Halter stated there will be a Spillman update June 25, 2020 starting at 8:30am. The microwave link between the Justice Center and Wilkins Peak has been installed. The tower project at the Justice Center is also near completion.

Committee Reports

None noted.

Bills & Claims

In addition to the presented bills and claims, there is a Motorola invoice for the Public Health radios. The initial purchase order made with Motorola was \$15,542.01 however, when the radios arrived, they were the wrong ones. Those were returned and there was a \$351.30 difference between what was received and what was needed. That difference was added to the original purchase order price for a total of \$15,893.31. The new invoice has not been received; however Halter is requesting the Board approve the payment so it can be processed during the current fiscal year as planned. The purchase is for 3 apex 8000 dual band radios. Wamsley made a motion to approve the bills and claims as presented with the addition of an invoice for the Public Health radios in the amount of \$15,893.31. Motion was seconded by Grossnickle and carried unanimously by board members.

Correspondence

A letter was received for the Department of Environmental Quality regarding the Ciner Unit 8 Capacity Expansion Project. Ciner Wyoming, LLC provided a copy of their application filed with the Wyoming Industrial Siting Council.

New Business

None noted.

Comments from the Chairman and Board

Pacheco thanked the agencies and dispatch for the help given during local protests as well as Halter for making sure that the communications is continuously working.

Grossnickle thanked dispatch for the fantastic work done during the train derailment. Wamsley seconded that thanks.

Old Business

Jarvie stated when the pay adjustments for fiscal year 2021 were decided, the payouts for personal time off accrued during fiscal year 2020 were not discussed regarding which pay rate those payouts should occur with. The question being posed is whether the payouts should occur at the individual pay rates for fiscal year 2020 or fiscal year 2021. In the past those payouts have occurred at the current pay rate listed during July of that year. Souare suggested the payouts occur before the end of the fiscal year possibly by putting the stipulation out that employees cannot use any more personal time after the last pay period in June of that year. There is approximately a \$20,000 difference between the payouts occurring at the current rate versus the new rate.

Wamsley and Sturlaugson agreed that a precedent has been set that the personal time off payouts will occur at the new pay rate and that is what should be continued.

Pacheco made a motion to do the payouts at the fiscal year 2020 pay rate for each individual. Motion was seconded by Souare.

With a motion and second, Jarvie called for a roll call vote. The vote was in favor of the motion 5 to 2. Board members voting aye (in favor) were: Robinson, Souare, Pacheco, Grossnickle, and Jarvie. Those voting nay (against) were: Wamsley and Sturlaugson with 2 members absent.

Next Meeting

There will be a special board meeting for the approval of fiscal year 2020-2021 budget on Monday, July 13, 2020 at 5 Shoshone Ave. Green River, WY. The next regular meeting of the board was scheduled for July 27, 2020 at 5 Shoshone Ave. Green River, WY.

Adjournment

Jarvie entertained a motion for adjournment. A motion was made by Wamsley and seconded by Grossnickle. Motion carried unanimously by board members. Meeting was adjourned at 3:09p.m.


Secretary


Chairman

Date: 7/27/20

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