

Rock Springs, Green River, Sweetwater County Combined Communications

Joint Powers Board

Regular Meeting Minutes

Monday, September 25, 2023

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, September 25, 2023 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Jim Wamsley via teleconference; Bill Erspamer, Clark Allred, Shaun Sturlaugson, Cindy Johnson, and Brad Halter. Board members absent were: John Grossnickle, Mera Souare, and Alex Visser. Also in attendance were: David Halter, IT director; Drew Varley, accountant; Becca Thornock; Commissioner Island Richards; and Anji Hook.

Call to Order

Vice-Chair Bill Erspamer called the meeting to order at 2:30p.m.

Agenda for Regular Meeting

Erspamer entertained a motion to approve the agenda as presented. A motion was made by Wamsley and seconded by Allred. Motion carried unanimously by board members.

Minutes from Regular Meeting

Erspamer entertained a motion to approve the minutes from regular meeting August 28, 2023. A motion was made by Johnson and seconded by Allred. Motion carried unanimously by board members.

Financial Report

Varley stated the second quarter funding requests have been sent to the 3 entities for fiscal year 2024. The F32 report has been filed with Wyoming Department of Audit. The Annual Summary Report for fiscal year 2023 is due to the Department of Audit by September 30, 2023 and is needing the Board Chair's signature. Erspamer entertained a motion to name Allred as pro-temp chairman and to authorize the signing of the annual report summary. A motion was made by Johnson and seconded by Wamsley. Motion carried unanimously by board members.

Comments from Floor

Commissioner Richards encouraged everyone to attend as many of the BLM planning meetings as possible.

Executive Director Report

Director Hawkins was not in attendance to give his report; however, a copy was included in the meeting packet and went as follows: "On August 30, 2023, I attended the Sweetwater County THIRA meeting. THIRA, the Threat Hazard Identification and Risk Assessment is conducted by Emergency Management and attendance assists with obtaining grant funding at the federal government level. On September 8, 2023, I participated in a WY APCO call. The upcoming state-wide conference was planned for November, 2023 in Casper. On September 12, 2023, myself and David, along with Fire and Law Enforcement officers, participated in FirstNet PTT Rapid Response discussion. David will provide more details in his report. We conducted interviews for our one open dispatcher position on September 18, 2023. Applications and CritiCall scores were reviewed by the Shift Supervisors and CTO Coordinator and 4 applicants were selected for interviews. We will complete sit-ins and background checks on the top two applicants as ranked by the interview panel. On September 19, 2023, the City of Rock Springs recognized the officers and dispatchers who were working the Santa Fe shooting incident. Myself, dispatchers Val Gelinias, Tasha Urbatsch, Mersadee Odom, and Carrie Williams attended. On September 20, 2023, we had our Multi-Agency Shift Supervisor meeting to discuss starting up the 2-law channel process and silent dispatching procedure again. We also received updates from the various agencies in attendance regarding anything of significance they have going on. Also on September 20, 2023, dispatchers Cassie Whittaker and Anji Hook participated in the Career Fair at Rock Springs High School. They passed out Smart911 flyers and Center logoed items. Dispatcher Tasha Urbatsch has been coordinating activities with School District 1 to schedule their academy students wanting to sit-in with dispatch. Currently there have been five students that have expressed interest in and taken advantage of sitting in with dispatch. Dispatcher Kenzee Mullins had her 5-year work anniversary on September 24, 2023. Congratulations to Kenzee. We applied to staff a booth at the Green River Street Fair on October 7, 2023. Upon approval we will present Smart911 and other 911 related information to the public. We are still working through the audit for fiscal year 2023. Nothing of significance to update on at this time. As a reminder, the correspondence we send and receive related to the audit process is updated in Samepage and the Finance Committee has access to that folder."

IT Director Report

Halter stated on September 12, 2023, there was a FirstNet push-to-talk Rapid Response discussion held at the Sheriff's Office. They discussed the process to administer the Rapid Response system as WyoLink only wants there to be a single point of contact in the County which would be the Center. New storage arrays were purchased to replace the existing Dell Compellent storage array which is no longer supported by Dell. The Sheriff's Office installed their AM radio station on Wilkins Peak. Halter is working with NetSpy for external penetration testing. NetSpy will try to hack into the Center's network from the outside and let Halter know if they were successful. They will then provide a 30-day grace period to

allow Halter to make any changes and then they will try hacking it again. This will be done annually. For internal penetration testing, Halter is working with the County's security officer.

Committee Reports

None noted.

Bills & Claims

Erspamer entertained a motion to accept the bills and claims. A motion was made by Wamsley and seconded by Sturlaugson. Motion carried unanimously by board members.

Correspondence

A copy of the 2024 EMR Rate Notice from Wyoming Department of Workforce Services was included in the meeting packet. Erspamer entertained a motion to place the correspondence on file. A motion was made by Wamsley and seconded by Johnson. Motion carried unanimously by board members.

New Business

Approval of bank depositories

Wamsley made a motion to approve Commerce Bank, Uinta Bank, and WYClass as public depositories for the Sweetwater Combined Communications Center. Motion was seconded by Sturlaugson and carried unanimously by board members.

Removal of Tom Jarvie and adding John Grossnickle to WYClass Account

Erspamer entertained a motion to remove Tom Jarvie and add John Grossnickle as a signer for the WYClass Account. A motion was made by Allred and seconded by Wamsley. Motion carried unanimously by board members.

Moving funds to WYClass account

Varley stated in discussing with Board Treasurer Square, it was brought up to move \$100,000 out of the Commerce Bank money market account into the WYClass account. Once the second quarter funding is received from the entities, it would be looked at moving an additional \$100,000 to \$150,000 into the WYClass account. The interest rate for WYClass is currently at 5.37% but does change daily. Currently Commerce Bank interest rate is 2.5% and Uinta Bank interest rate is a little under 3%. There is no penalty for withdrawing the money out of WYClass should the interest rate drop significantly. Johnson made a motion to move \$100,000 from Commerce Bank money market account into the WYClass account. Motion was seconded by Allred and carried unanimously by board members.

Comments from the Chairman and Board

Wamsley stated he had reason to request an audio recording of a 911 call and wanted to compliment dispatch for the professionalism and compassion show in that audio.

Erspamer also commended dispatch for how they handled the recent incident at Santa Fe.

Old Business

None noted.

Next Meeting

The next meeting of the board was scheduled for Monday, October 30, 2023 at 5 Shoshone Avenue in Green River, WY.

Adjournment

Erspamer entertained a motion for adjournment. A motion was made by Allred and seconded by Wamsley. Motion carried unanimously by board members. Meeting was adjourned at 3:12p.m.



Vice-Chair

Date: 10/30/23



~~Chairman~~ Board Member

Date: 10/30/2023