

**Rock Springs, Green River, Sweetwater County Combined Communications  
Joint Powers Board  
Regular Meeting Minutes  
August 8, 2011**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, August 8, 2011 at 50 E. 2<sup>nd</sup> North Green River, WY. Board members present included Mike Lowell, Chris Steffen, Rich Haskell, Peg Leininger, Lisa Tarufelli and David Halter. Also in attendance was Charlie Van Over, architect; George Lemich, attorney; Brad Radakovich, CPA; Cheryl Johnson, Wauneta Lutes, Dwane Pacheco & Clark Robinson with the Rock Springs Police Department; Robin Etienne JPB Director, and Burke Morin, with the Green River Police Department.

**Call to Order**

Chair Mike Lowell called the meeting to order at 1:05 p.m.

**Motorola Conference Call**

The meeting began with the conference call with Motorola to cover outstanding actions items. Ron Thomas with Motorola; and Jason Crandall from Technology Plus attended via conference call.

- #6 - Interconnect Drawing - Thomas reported the drawing had been sent to Charlie Van Over for his approval. Item not closed
- #56 – No questions until occupancy Thomas will make note to email to Charlie Van Over.
- #3 – Convert all Required Equipment to 4-Wire Tone – Reported all site work is done. Thomas will call and make contacts. Lowell requested Lemich, Halter from the board and Andy Bellendir (WAC) to be present. Issues of completion with Green River Fire and the base were not answered. Requested follow up at the meeting before the 15<sup>th</sup>.
- Sound Cards - Reported to be on order, shipping to Casper.
- Logging and Interface equipment - Will the equipment integrate to WY trunk system?

**Building Completion** – Thomas asked for an update on the building. Dry wall is scheduled to begin on Wednesday. Completion of the building is anticipated by the end of October.

Lemich requested a WAC schedule on conversion (1519)

There will be no conference call on August 22. The next conference call will be on Sept 12, 2011. End time of conference call not noted.

**Minutes from Last Meeting**

Minutes from the regular meeting on July 18, 2011 were reviewed by the board. Lowell entertained a motion to accept the minutes. A motion was made by Rich Haskell and seconded Chris Steffen. Motion carried unanimously by board members.

**Financial Report**

The financial report for July 2011 was reviewed by the board. Lowell entertained a motion to accept the report. A motion was made by David Halter which was seconded by Rich Haskell. Motion carried unanimously by board members.

**Petitions**

None

Committee Reports

**Executive Hiring Board**

Rich Haskell reported the committee had not met.

**Benefits**

We will hold this report for executive session. It was noted we are currently paying into the Wyoming Retirement System.

**Building**

Lowell had questions for Inberg-Miller. Engineers from the City had rejected products not in the bid. Electrical and plumbing will be roughed in Tuesday. Tower base is poured and backfilled.

Bills & Claims

Lowell entertained a motion to accept the disbursement list. A motion was made by Haskell which was seconded by Steffen. Motion carried unanimously by board members.

Old Business

Note to add policy review to 9/12 Lemich requesting policy draft.

New Business

Rich Haskell had a question in regards to the Interact contract 60 MDT? 1/3 – 1/3- 13. Rex will answer.

Note add to 9/12 agenda

Miscellaneous

**Executive Director Report** note add to agenda 9/12

Robin Etienne reported he had obtained S.O.P's from each agency and had been to visit each agency. He reported he had been working with accounts for Dell and Verizon. Lowell entertained a motion to accept the contract with Verizon State of Nevada Western States for the master service. A motion was made by Haskell and seconded by Taruffelli. Motion carried unanimously by board members.

Lowell is requesting one or two representatives from each dispatch to meet with Robin.

Steffen asked about WYOLINK, he needs city coverage one low level site and one site here.

He asked if the system would remain conventional. Robin advised the console base could have a temporary solution lasting 6 months to a year. The longer it is used the more problems develop with digital to conventional.

There is currently one site in the county. George asked about White Mountain as a site. Dwane will check with WYOLINK.

Next Meeting

The next conference call and regular meeting was scheduled for September, 12 2011 at 1 p.m. at Lemich Law Center, 205 C Street, Rock Springs, WY.

Adjournment

Lowell entertained a motion to adjourn the meeting. A motion was made by Haskell which was seconded by Steffen. Motion carried unanimously by board members. Meeting was adjourned at 1:49 p.m.

Attest:

Margaret Leming  
Secretary

Date: 10-25-11

Rich Haskell  
Chair

Date: 10/27/11

**APPROVED**