

**Rock Springs, Green River, Sweetwater County Combined Communications  
Joint Powers Board  
Regular Meeting Minutes  
Monday, September 20, 2021**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, September 20, 2021 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Bill Erspamer and Mera Souare via teleconference; Jim Wamsley, Clark Allred, and Dwane Pacheco. Board members absent were: Tom Jarvie, Shaun Sturlaugson, John Grossnickle, and Alex Visser. Also in attendance were: George Lemich, attorney, via teleconference; Rick Hawkins, executive director; David Halter, IT director; Drew Varley, accountant; Cheryl Johnson; Becca Thornock; Robyn Thompson; George Jost; and Commissioner Roy Lloyd.

**Call to Order**

Board secretary Clark Allred called the meeting to order at 2:32p.m.

**Agenda for Regular Meeting**

Allred entertained a motion to approve the agenda as presented. A motion was made by Wamsley and seconded by Pacheco. Motion carried unanimously by board members.

**Minutes from Regular Meeting**

Allred entertained a motion to approve the minutes from regular meeting August 23, 2021. A motion was made by Wamsley and seconded by Souare. Motion carried unanimously by board members.

**Financial Report**

Allred entertained a motion to approve the August financial report. A motion was made by Wamsley and seconded by Pacheco. Motion carried unanimously by board members.

**Comments from Floor**

Commissioner Lloyd thanked Hawkins for meeting with him and providing some education on the areas covered or not covered by Dispatch.

### **Executive Director Report**

Hawkins stated the Motorola Conference has been postponed until April 2022. Wyoming APCO will have their conference from October 31, 2021 to November 3, 2021. Hawkins will be attending the APCO Conference along with the NG911 Stakeholders meeting on November 4, 2021. Two of the Center's newest dispatchers will be attending Basic training at Wyoming Law Enforcement Academy. For the open dispatcher position, interviews were conducted on five applicants and have been moved to the background check process. The tree and sagebrush removal at the Center and Whalen radio site have been completed.

### **IT Director Report**

Halter stated at the Blairtown WyoLink site, KNS will be installing the Center's microwave equipment and network connectivity should be at the site by October 4, 2021. The 14-mile WyoLink site is complete however, WyoLink is waiting for a new tower to be installed on Aspen Mountain. The server room cooler at the Center has been repaired. Motorola conducted a site visit at the Center to review the equipment in preparation for the 911 system hardware refresh.

### **Committee Reports**

None noted.

### **Bills & Claims**

Allred entertained a motion to accept the bills and claims as presented. A motion was made by Wamsley and seconded by Pacheco. Motion carried unanimously by board members.

### **Correspondence**

Hawkins stated a copy of the 2022 EMR Rate Notice from Wyoming Department of Workforce Services was included in the meeting packet.

Varley stated the F32 survey was completed and returned to him. It states that the Board will need to have an audit conducted. The audit is already underway and will be completed by October 31, 2021.

### **New Business**

None noted.

### **Comments from the Chairman and Board**

No comments were made.

**Old Business**

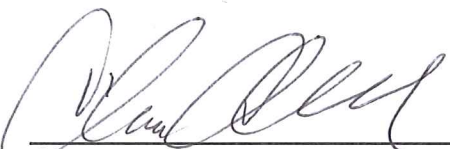
None noted.

**Next Meeting**

The next meeting of the board was scheduled for Monday, October 25, 2021 at 5 Shoshone Avenue in Green River, WY.

**Adjournment**

Allred entertained a motion for adjournment. A motion was made by Wamsley and seconded by Pacheco. Motion carried unanimously by board members. Meeting was adjourned at 2:50p.m.

  
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Secretary

Date: 10-25-2021

  
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Chairman Vice-Chair

Date: 10/25/2021