

Rock Springs, Green River, Sweetwater County Combined Communications

Joint Powers Board

Regular Meeting Minutes

Monday, March 24, 2025

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, March 24, 2025 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: John Grossnickle, Bill Erspamer, Shaun Sturlaugson, Jeannie Demas, and Cindy Johnson. Board members absent were: Jim Wamsley, Mera Souare, Brad Halter, and Clark Allred. Also in attendance were: Commissioner Mary Thoman via teleconference; David Halter, IT director; Drew Varley, accountant; Becca Thornock, Robyn Thompson, Jen Buller, and Rock Springs Councilman David Thompson.

Call to Order

Chairman John Grossnickle called the meeting to order at 2:30p.m.

Agenda for Regular Meeting

The agenda was distributed to those in attendance. Grossnickle entertained a motion to approve the agenda as presented. A motion was made by Demas and seconded by Erspamer. Motion carried unanimously by board members.

Minutes from Regular Meeting

Grossnickle entertained a motion to approve the minutes from regular meeting February 24, 2025. A motion was made by Sturlaugson and seconded by Demas. Motion carried unanimously by board members.

Financial Report

Varley stated 911 revenues are at 76.1%. The Personnel Recruitment line item will be over the budgeted amount but the overall budget expenditures are at 69.3%. Grossnickle entertained a motion to approve the February financial report. A motion was made by Demas and seconded by Johnson. Motion carried unanimously by board members.

Comments from Floor

Buller thanked the board for allowing her to be on the interview panel for the new executive director.

Interim Executive Director/IT Director Report

A copy of the director/IT director's report was included in the meeting packet and went as follows:

"Milestones: Shift Supervisor Kim Bach had her 15-year work anniversary on March 12, 2025. Dispatcher Anji Hook had her 9-year work anniversary on March 14, 2025. IT Specialist Brey Edwards will have his 1-year work anniversary on March 25, 2025. On February 27, 2025, I attended the Wyoming Highway Patrol incident debriefing regarding the tunnel accident in the Green River tunnels. I provided WyHP the CAD detail report of the incident to help line up radio logs with their investigation. On March 4, 2025, I attended the National High School Finals Rodeo planning meeting at the Sheriff's Office. We will be staffing the mobile command post during the event. On March 12, 2025, we held our Multi-Agency Shift Supervisor meeting to discuss any questions, comments, or concerns. On March 13, 2025, myself, Becca, Drew, and the budget committee met to discuss the budget for fiscal year 2026. A report will be given under Committee Reports. Later that same day, we held our monthly Shift Supervisor meeting to discuss any questions, comments, or concerns. On March 18, 2025, Motorola upgraded our Spillman Flex software from version 2024.1 to 2024.4. the upgrade went well. Most issues reported were minor and fixed within minutes. On March 19, 2025, I met with contractors that will be bringing in a temporary AT&T/FirstNet cell site for the National High School Finals Rodeo in July. On March 20, 2025, I submitted a preliminary budget for fiscal year 26 to the City of Rock Springs. On April 1, 2025, we will have representatives from the Center attending the two city council and the county commissioners meetings to accept the National Telecommunicator Week proclamations. On April 2, 2025, I will be meeting with the Town of Superior to discuss radio communications for public safety, and to ensure we are able to communicate with them from dispatch. On April 3, 2025, we will be having a DRC Group meeting and a Shift Supervisor meeting. On April 12, 2025, the Southwest Regional Airport will conduct their mass-casualty exercise. Katie Fryer and myself have been attending the planning meetings. Katie is working on 911 call scripts for simulated 911 calls, and I am working with the airport preparing radio communications. This is a great opportunity to better prepare for a significant emergency at the airport, and to test our capabilities in the communications center. National Telecommunicator Week is April 13-19, 2025."

Committee Reports

Finance Committee

Halter stated the preliminary budget for fiscal year 2026 is a 6.37% increase to each funding entity that includes a 1.5% cost of living adjustment, a 5% health insurance increase, addition of VSP, about 10-15% software cost increase, and \$10,000 worth of capital projects. Johnson asked if there was a secondary plan for the budget if the funding entities require a budget cut. Halter stated there are a few things that could be done to present a flat budget.

Bills & Claims

Grossnickle entertained a motion to accept the bills and claims. A motion was made by Sturlaugson and seconded by Demas. Motion carried unanimously by board members.

Correspondence

The final rate notice was received from Wyoming Department of Workforce Services for Workers Comp. The base rate is 2.15% and the premium rate is 1.24%. Varley stated the premium rate is what the Board would pay if there was a claim. Grossnickle entertained a motion to accept the correspondence. A motion was made by Demas and seconded by Sturlaugson. Motion carried unanimously by board members.

New Business

None noted.

Comments from the Chairman and Board

Johnson thanked the dispatchers for the work they do. Grossnickle echoed that thanks.

Old Business

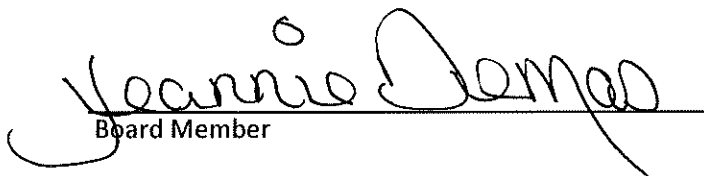
None noted.

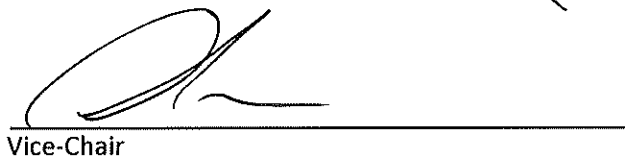
Next Meeting

The next meeting of the board was scheduled for Monday, April 28, 2025 at 5 Shoshone Avenue in Green River, WY.

Adjournment

Meeting was adjourned at 2:39p.m.


Board Member


Vice-Chair

Date: April 28, 2025

Date: 4/28/25